



The Heritage
Crafts Association

President: HRH the Prince of Wales

THE HERITAGE CRAFTS ASSOCIATION

**Annual Report and Financial Statements
for the year ended 30 June 2014**

**A charity registered with the Charity Commission
no: 1133646**



LEGAL & ADMINISTRATIVE INFORMATION

PRESIDENT HRH The Prince of Wales
PATRONS Emma Bridgewater, CBE
Dr Roy Brigden
Professor Ted Collins
Lord Patrick Cormack
Sir Christopher Frayling
Mark Henderson
Sir Mark Jones
Dr Alex Langlands
Paul Martin

TRUSTEES

HONORARY OFFICERS

Chair Robin Wood, MBE
Vice Chair Patricia Lovett, MBE
Treasurer Catherine Dyson
Secretary Dr Brian Crossley (resigned 2 November 2013)
Greta Bertram (from 22 February 2014)

Other Trustees

Daniel Carpenter
John Hamshere
Andie Harris (from 2 November 2013)
Jonathan Lloyd-Platt (from 2 November 2013)
Tricia Rafferty (from 22 February 2014)
Freya Rodger (from 2 November 2013)
Chris Rowley (resigned 12 April 2014)

Co-opted members

Steve Byrne

STAFF

Dr Pat Reynolds

Principal Office

Right Hand Police House
Lane Head Green, Edale
Hope Valley S33 7ZA

Charity number 1133646

Accounts examined by:

Richard Goatley LLB (Hons) KCL ACA
33 Kenley Road
St Margaret's
Twickenham
Middlesex
TW1 1JT

Bankers

CAF (Charities Aid Foundation)
25 Kings Hill Avenue
Kings Hill
West Malling
Kent ME19 4TA

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 30 JUNE 2014

The Trustees present their report along with the financial statements of the charity for the year ending 30 June 2014.

Structure, Governance and Management

The Heritage Crafts Association is a registered charity established in January 2010 as an unincorporated association. Membership is open to individuals over the age of eighteen, and organisations approved by the Trustees. A Trustee must be a member of the charity or a nominated representative of an organisation that is a member of the charity. Trustees are appointed by the members at the Annual General Meeting and serve for three year terms, although they are eligible for re-election.

Objects and Activities

The Heritage Crafts Association is the advocacy body for traditional heritage crafts. Working in partnership with Government and key agencies it provides a focus for craftspeople, groups, societies and guilds, as well as individuals who care about the loss of traditional crafts skills, and works towards a healthy and sustainable framework for the future.

The charitable remit of the Heritage Crafts Association is to advance public knowledge and appreciation of traditional and heritage crafts, in particular, but not exclusively, through education, advice and training.

This is done by:

- Surveying – researching the status of heritage crafts, identifying those crafts in decline or in imminent danger of being lost, and addressing the issues to ensure their survival.
- Advocating – communicating the vital importance of the heritage crafts to Government, key agencies and organisations.
- Celebrating – raising awareness and raising the status of heritage craft skills with the wider public through a programme of public relations, communications and showcase events.
- Safeguarding – working in partnership with key agencies in the education and learning sectors to identify and support new and innovative ways to ensure that the highest standard of heritage skills are passed from one generation to the next and where necessary recorded for posterity.
- Supporting – to support heritage crafts through a range of means, including advice, networking, training and access to public and private funding.

Our strategic plan can be found on our website at www.heritagecrafts.org.uk



Achievements and Performance 2013-14

This has been another very active year for the Heritage Crafts Association and a number of projects and a considerable degree of advocacy work have been undertaken.

We got off to a good start, with the launch of the new suite of HCA *Heritage Crafts Awards* by BBC TV's Paul Martin, a Patron of the HCA, at the New Craftsmen pop-up shop in July. These awards were endorsed by The Prince of Wales who wrote:

As President of the Heritage Crafts Association, I am delighted to endorse this new awards scheme which supports and rewards excellence in the heritage craft sector.

Crafts are such a vital part of our British heritage and I have always been passionately concerned to promote the best aspects of our country's traditions — and, equally importantly, to enable these highly specialised skills to be transferred from one generation to the next.

These new awards for heritage craft celebrate excellence across the sector in a variety of ways. They reward those who give so much by volunteering to support the many different crafts, those who pass on their skills, those who wish to improve their craft skills and those who continue to produce great British craft.

I hope you all have a wonderful evening and I send every possible good wish for the future of these awards.

We were very fortunate in that all the awards were funded by sponsors. The Queen Elizabeth Scholarship Trust funded a bursary of up to £18,000 for a trainee at a lower entry level than their QEST Scholarship. The National Association of Decorative and Fine Arts Societies funded a bursary of up to £5,000, the Marsh Christian Trust funded three awards: a heritage crafts volunteer for £500, a heritage crafts trainer for £1,000, and Made in Britain for £1,000. And on behalf of the HCA an anonymous donor funded the Maker of the Year for £1,000. The marvellous stand-alone website was developed by Trustee Daniel Carpenter, and the logo produced by world-renowned letter designer and letter cutter Tom Perkins. The awards opened on 1st September 2013 and most of the judging was done in late November 2013.

All the awards were presented at the HCA Spring Conference in March 2014 by Dr Phil Harding.



Isatu Hyde, potter, winner of the QEST Heritage Trainee Bursary with Lyanne Mansfield, QEST

Kate Barlow, embroiderer, winner of the NADFAS bursary with Danny Bonwitt, Chair of the Grants Committee, NADFAS

Brian 'Sixer' Boorman, winner of the Marsh Heritage Crafts Award – Volunteer, with Nick Carter, Marsh Christian Trust



Wendy Shorter, upholsterer, winner of the Marsh Heritage Craft Award – Heritage Trainer, with Nick Carter, Marsh Christian Trust



Yvette Jelfs, hat maker, winner of the Marsh Heritage Crafts Award – Made in Britain, with Nick Carter, Marsh Christian Trust



Colin Henwood, boatbuilder, winner of the HCA Maker of the Year award, with Dr Phil Harding

The HCA Marketing Workshop

At the end of October, the HCA organised a day for makers – Making Matters: Marketing Makers. We were fortunate in being able to hold this at the Carpenters’ Hall, due to the good offices of the Clerk (Tim Gregson) and Beadle (Colin Wilson). The morning programme included a presentation by Lord Cormack and a discussion by Craft Visionaries. In the afternoon the focus was on marketing craft with talks on getting press coverage, how to price craft, top ten tips for marketing, and developing a website presence.

Sadly the conference took place the day after St Jude’s Storm, and the Right Honourable John Hayes, who was kindly stepping in at late notice to cover BIS Minister Matt Hancock, and others were unable to attend due to travelling difficulties.

Those who were there considered it to be a highlight of the year and it was a successful follow up to the 2012 workshop held in Sheffield. The HCA is grateful to the support received from the Radcliffe Trust which enabled us to offer places to both workshops at a subsidised rate.

‘Getting Crafty in the Classroom’

The HCA Manifesto for Making at the Spring Conference in March 2013 identified the need to get making back into schools, and, in response, the HCA developed a number of free downloadable projects on specific crafts. These were developed by makers with experience of working with children for Key Stage 2 and are designed to be taught by non-specialists. Funded by a generous grant from the Ernest Cook Trust and co-developed by the Farming and Countryside Education organisation, Getting Crafty in the Classroom was launched by the Right Honourable John Hayes in October 2013. In the first month there were over 500 downloads for each of the projects.



To access these free downloadable projects please go to:
www.heritagecrafts.org.uk/index.php/heritagecrafts/infoandadvice/item/158-resources-for-teachers

The HCA Spring Conference 'Tool Tales'

The annual HCA Spring Conference in March was held at the Carpenters' Hall – a wonderful opportunity to see inside a great livery hall which showed stunning craftsmanship at every turn. With a title of Tool Tales, the Instant Gallery was a great success as makers brought tools with them and an explanation of how they were used.

Professor Trevor Marchand and Dr Phil Harding were the morning speakers, showing insight at quite different ends of the making spectrum, but both fascinating. The Heritage Crafts Awards were presented, and each winner received a specially designed certificate. Certificates were also presented to those who had gained National Honours. Craft speakers were Daniel Harris, of London Cloth, Grace Horne, knife and corset maker, and Roger Smith, maker of collectors' watches. The feeling of delegates was that this was the best conference the HCA had held so far.



Professor Trevor Marchand: "crafts are intelligent making"



Dr Phil Harding

The HCA Annual General Meeting was held at the HCA Spring Conference. The Annual Report and Accounts for 2012-13 were presented and the officials of the HCA were elected. The membership also voted to incorporate the HCA as a Charitable Incorporated Organisation. Following this approval, the Trustees will apply to the Charity Commission to begin this process. Further details of the resolutions voted on are available at www.heritagecrafts.org.uk/images/stories/Documents/Agenda_and_Resolutions_AGM_2014.pdf

National Honours for Crafts people

From its very beginning the HCA realised that there were few, if any, heritage craftspeople in the lists for National Honours, and has been working hard to redress this. In 2014 the HCA has been 100% successful in nominations being accepted. Professor Ewan Clayton, calligrapher, and Owen Jones, swill basket maker, received MBEs in the New Year's Honours, and Robin Wood, green woodworker and Malcolm Appleby, hand engraver received MBEs and Gail McGarva, wooden boat builder, received a BEM in The Queen's Birthday Honours. We are delighted that at last craftspeople who are world-renowned and put back so much to their craft and community are gaining the recognition they deserve.

The HCA website

The HCA received a grant from the HLF to develop our ability to gain sponsorship and improve the Directory on the HCA website. The website sub-committee considered a number of bids and they are continuing to work with the chosen company to ensure that the Directory will be an invaluable tool for anyone wishing to buy or commission quality craft, and provide support to help makers achieve sales. Other improvements to the website over the year included work to improve its structure and security and to provide a listing of craft courses.

The HCA's Advocacy and Representation work

During the year the HCA continued our aim of representing crafts and craftspeople at all levels and being a strong advocate for crafts. Some of the most notable meetings and work done were:

- The HCA has been represented on the Craft Industry Board by Vice-Chair Patricia Lovett. The Board meets four times a year and has representation from across the craft sector as well as from DCMS and BIS.
- At the invitation of Lord Cormack, the HCA is now represented by Vice-Chair Patricia Lovett on the All Party Parliamentary Group for Art, Craft and Design in Education. A report on the HCA and a hand-out were given at the first meeting attended, which also focused on 'discount codes', whereby certain subjects in art, craft and design were not counted in schools' examination results if taken together. The protest from the group has resulted in some success.
- Trustee Chris Rowley has represented the HCA on the Livery Companies Skills Council and the development of the Livery Companies Craft Apprenticeship.
- The future of the Craft Skills Awards has been considered at a number of meetings and Vice-Chair Patricia Lovett has represented the HCA at these.
- The arrangements for apprenticeships and training has been changed by the Department for Business, Innovation and Skills (BIS) and trial Trailblazers were developed in certain specific areas. A bid was made for craft to be included in the second phase of Trailblazers, supported by the HCA and the Crafts Council as well as a number of makers and craft associations, and this bid was successful. Dr Pat Reynolds has represented the HCA at meetings, and has done a great deal to ensure the first stage success of this.
- Trustee Greta Bertram represented the HCA on the ICOMOS-UK Intangible Cultural Heritage sub-committee.
- The online HCA Newsletter has been sent out generally once a month to friends and VIPs. It contains items to do with HCA activities, news from members and societies, and usually a Craft of the Month.

Meetings were held with supporters of heritage crafts such as Emily Cherrington, at The Prince of Wales' Office, as well as advocacy and campaigning meetings with:

Government

- Michael Fallon, Dept for BIS
- Lord Cormack, House of Lords, HCA Patron
- The Right Honourable John Hayes
- Matt Hancock, Minister, Dept for BIS
- Viscount Younger, Minister, Dept for BIS
- Gwyn Owens, Head, Creative Industries, DCMS

Existing funders of HCA

- Patricia Morrison, Headley Trust
- Brian Marsh and Jo Winyard, Marsh Christian Trust
- Carole Milner, Radcliffe Trust

Other crafts organisations

- Philippa Hobson, Craft Academy CCS
- Phillip Spedding, Arts and Business
- Alison Richmond, ICON
- Harriet Frazer, LCAT
- Hilary Jennings, Craft Adviser
- Rosy Greenlees and Annie Warburton, Crafts Council
- Jason Holt, Chair, Crafts Trailblazer

New contacts

- Sir Tom Shebbeare, Virgin Start Up
- Andy Fishburn, Virgin StartUp
- Richard Spencer, APT Awards
- Harrods
- Fortnum and Mason

The HCA Trustee and Patron news

Trustees Dr Brian Crossley and Chris Rowley resigned their posts during the year and the HCA thanks them both for their service to heritage crafts and support for the HCA. We also welcomed new trustees Andie Harris, Jonathan Lloyd-Platt, Tricia Rafferty, and Freya Rodger.

Benefactors

We are most grateful to the Headley Trust and the Tedworth Trust for continuing to fund the HCA administrator. The Radcliffe Trust gave a generous donation which has enabled us to offer subsidised places both for the *Marketing Craft* day at Sheffield in September 2012, and also the *Making Matters: Marketing Makers* day in London in October 2013. The Ernest Cook Trust kindly gave a grant which has enabled the HCA to work with FACE (Farming & Countryside Education) to produce heritage craft projects, written by practitioners, which can be downloaded and used by teachers in their classrooms, which was launched in October 2013. The Foyle Foundation kindly gave a grant for a project to preserve the craft of wooden ladder making which the HCA is matched-funding. The preparation on this project began during the year with the wood being cut and seasoning and the project will conclude in 2014-15.

The HCA is most grateful to the Marsh Christian Trust for continuing to fund the Marsh Heritage Crafts Volunteer and the Marsh Heritage Crafts Trainer. The Marsh Christian Trust also funded the 'Made in Britain' Award, introduced for the first time this year. This year the HCA was pleased that the suite of awards was expanded to include awards and bursaries funded by QEST, NADFAS and an anonymous donor.

The HCA is also most grateful to small and large contributions from individuals. It does make such a difference to what we are able to do for heritage crafts. The HCA receives no funding from the UK government and so is wholly reliant on these grants, donations and the membership fees. The Trustees would like to thank everyone for their support.

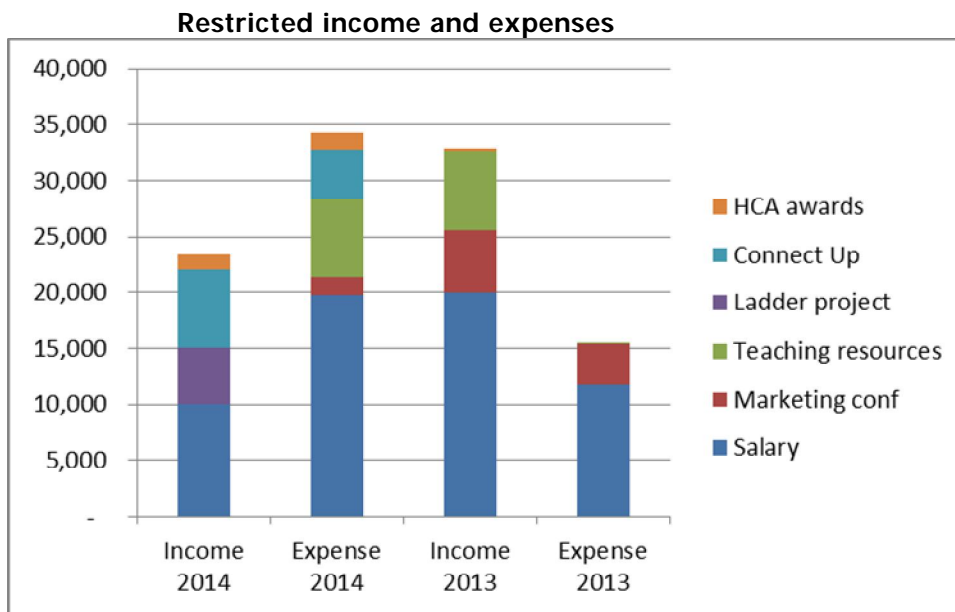


Speakers at the HCA Spring Conference: Roger Smith, watchmaker; Grace Horne, knife maker and corset maker; and Daniel Harris, London Cloth.

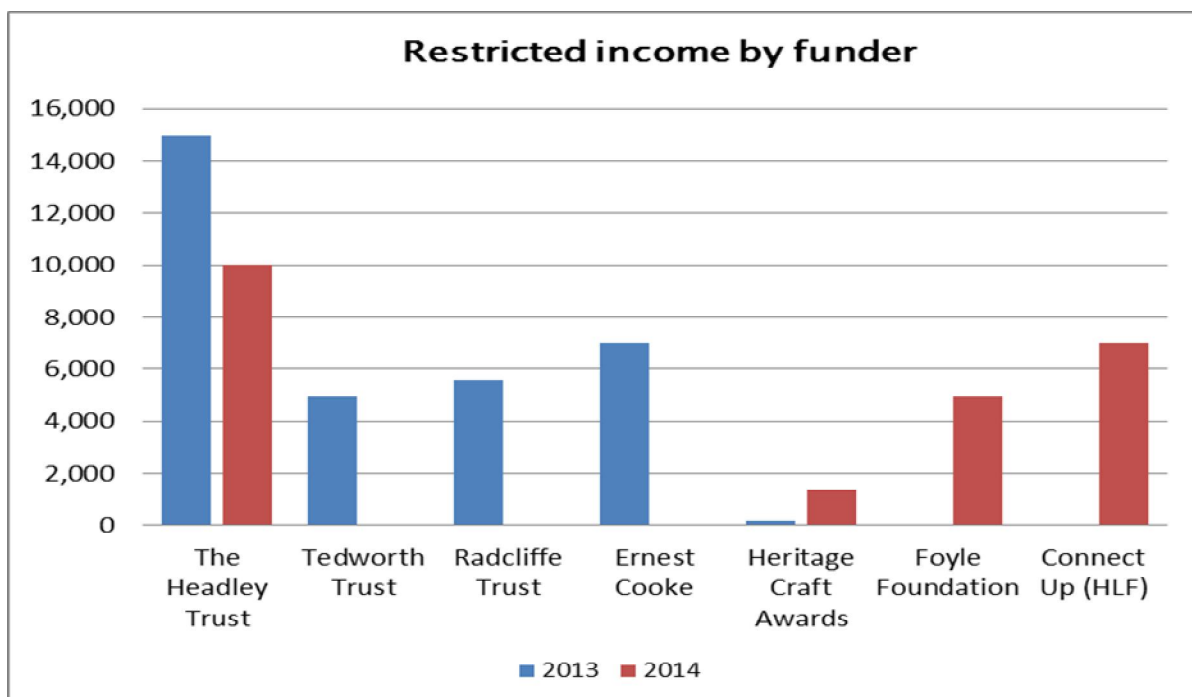
Financial review

The Heritage Crafts Association's net incoming resources for the year were £35,440 (2013: £58,557) and the closing cash reserves held at 30 June 2014 were £39,172 (2013: £49,914). Of the closing cash reserves at 30 June 2014 £20,988 relates to restricted funding received in advance for the next financial year (2013: £31,889).

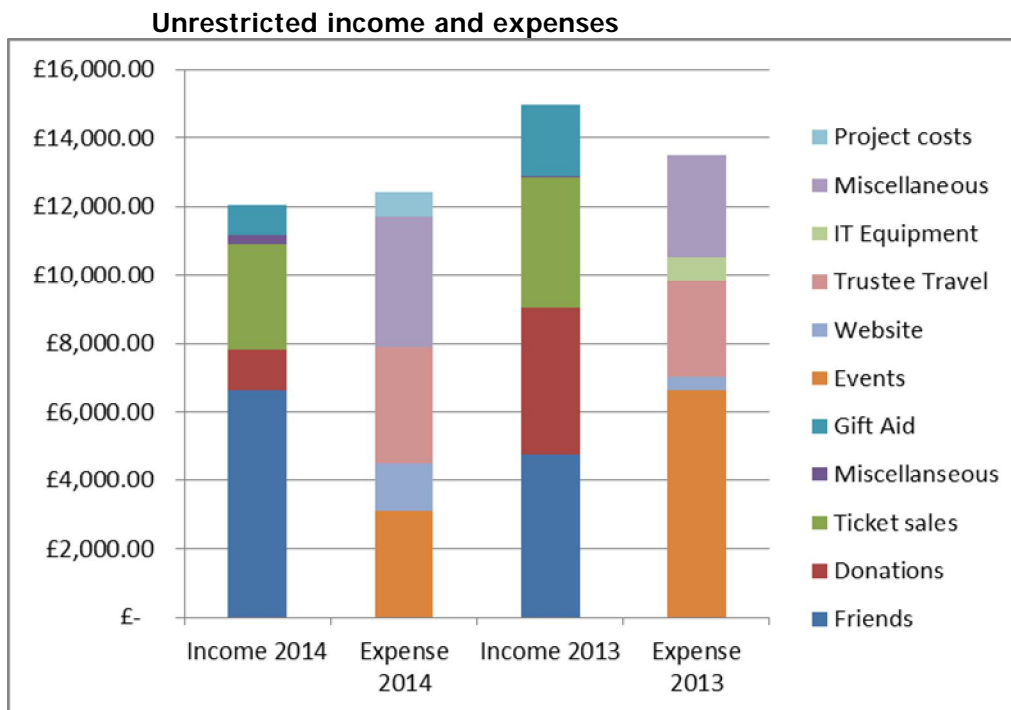
We thank all donors who continue to support the HCA. The amount of restricted funds received in the year to 30 June 2014 was £23,400, a decrease from the prior year as the majority of the grant for the administrator role and the projects undertaken this year were actually received in the previous year (2013: £43,600). Unrestricted income has decreased slightly at £12,040 (2013: £14,957). The analysis below therefore shows this restricted income separately from the unrestricted funds.



The chart below shows a comparison of restricted income by funder for the last two years:



The Headley Trust and the Tedworth Trust continue to provide funding for the administrator of the Heritage Crafts Association. The Radcliffe Trust provided a grant to enable the running of the Marketing Workshops in September 2012 and October 2013. The Ernest Cook Trust funded the development of resources for teachers that were launched in October 2013. The Marsh Christian Trust, NADFAS, QEST and an anonymous donor provided support for the Heritage Craft Awards. The Heritage Lottery Fund has provided a grant to develop the HCA Directory. The Foyle Foundation has provided a grant for the ladder making project where expenses will be incurred in future financial years.



The main change compared to the previous year has been an increase in Friends' membership. The amount of donations decreased compared to the prior year, as did the receipt of Gift Aid claimed during the year as the 2013 was the first claim and so included multiple years. We have continued to manage costs as prudently as possible.

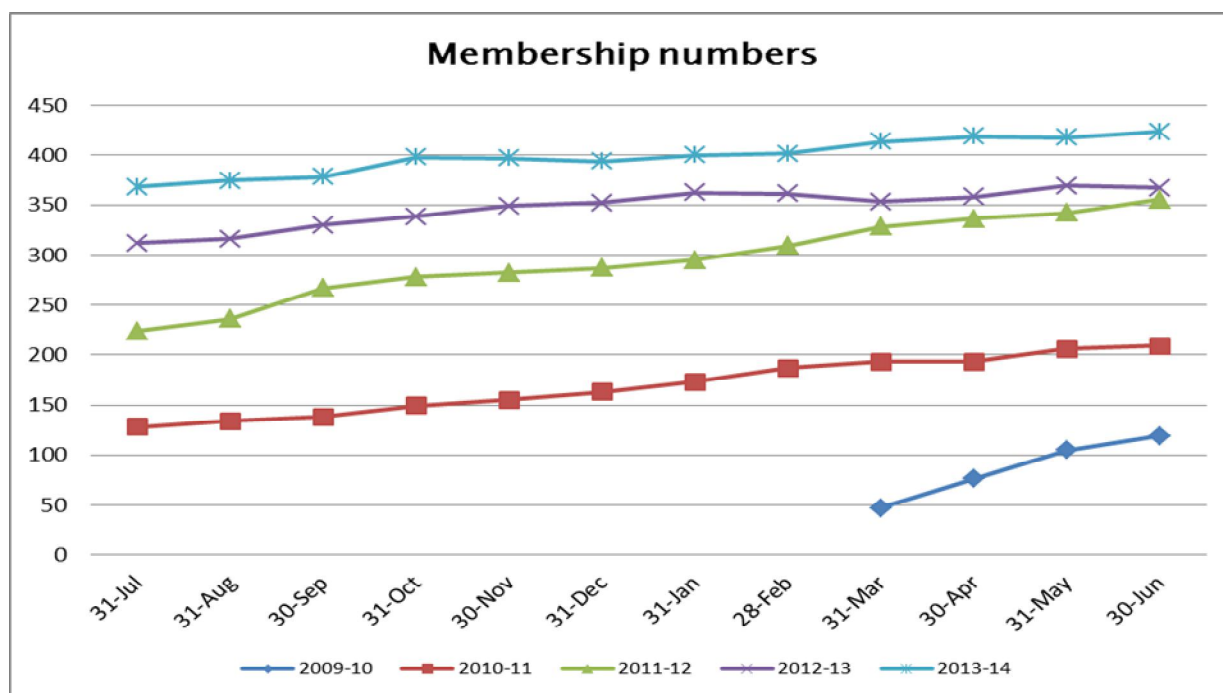
The largest item of expenditure remains the cost of our administrator; this has increased from the previous year because the administrator role became full time in February 2013.

The cost of running events continues to be a large part of our other costs. The 2014 Spring Conference made a small loss, as did the 2013 Spring Conference; the Trustees continued focus is on managing the costs of future conferences to ensure the much-valued conferences are run as cost-efficiently as possible.

Trustees are not remunerated for their work with the HCA. Travel costs incurred in attending committee meetings and attending advocacy meetings on behalf of the Heritage Crafts Association are reimbursed and, as the Trustees are based throughout the UK, this remains a relatively large element of expenditure at 11% of total costs (2013: 8%).

The growth of the Friends' membership remains key to the growth plans for the HCA and ensures we can demonstrate the wide support for our policies. Friends' numbers have increased during the current year and we are grateful to everyone who has spread the word about the HCA. At 30 June 2014 the HCA had 424 Friends (30 June 2013: 367 Friends). Of this total 65 Friends are organisations and 359 are individuals (30 June 2013: 55 and 308 respectively). At the Annual General Meeting in March 2014 it was voted to increase membership fees for the first time to £20 for individuals and sole traders (2013: £12) and £40 for companies, craft guilds and membership organisations (2013: £24). This increase in membership fees was implemented for the last quarter of the year.

The chart below shows cumulative Friends numbers since March 2010:



Future financial plans

The focus of the Trustees for future financial years is to move towards the HCA being self-funding for core costs, while still working in partnership with other organisation to deliver key projects to promote and develop heritage crafts.

Reserves Policy

The Trustees agreed that the equivalent of three month's expenditure should be kept in reserve from unrestricted funds to ensure that the charity could continue to work through any period of unforeseen difficulty. The Trustees assess the reserves policy on an annual basis. The agreed level of reserves was maintained throughout the period.

Risk management policy

Actions have been taken to resolve the principal risks identified by the Trustees in a recent Risk Management Review. These were:

- *Failure to generate effective fundraising strategy.* To minimise this risk, Trustees will agree a fundraising strategy for one to three years, and review fundraising activities and options at each Trustee meeting. They will appoint one Trustee to provide oversight of fundraising opportunities and activities.
- *Failure to generate necessary income.* To minimise this risk, Trustees will agree an annual budget identifying planned expenditure and the level of income required. They will ensure that accurate financial records are kept and will monitor income and expenditure to date at each Trustee meeting.

Public benefit statement

The Trustees have kept in mind the Charity Commission's guidance on public benefit at Trustees meetings and when making decisions around the implementation of the objects and activities of the HCA.



Independent examiner's report to the trustees of the Heritage Crafts Association

I report on the accounts of the Heritage Crafts Association for the year ended 30 June 2014, which are set out on pages 13 to 17.

Respective responsibilities of trustees and examiner:

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report:

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement:

In connection with my examination, no matter has come to my attention:

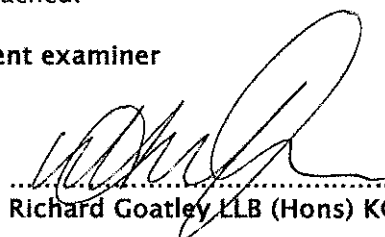
1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed by independent examiner

Signature
Name


.....
Richard Goatley LLB (Hons) KCL ACA

Date of approval

Relevant professional qualification: Chartered accountant

Address
33 Kenley Road
St Margaret's
Twickenham
Middlesex
TW1 1JT

Signed by Chair of trustees on behalf of all trustees

Signature
Name


.....
Robin Wood, Chair

Date of approval

.....
29/11/14

RECEIPTS AND PAYMENTS

	Note	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
RECEIPTS						
Donations	6	1,189	23,400	-	24,589	47,885
Friends membership	5	6,629	-	-	6,629	4,751
Events	7	3,084	-	-	3,084	3,816
Interest		55	-	-	55	52
Gift aid receipts	8	883	-	-	883	2,053
Miscellaneous		200	-	-	200	-
Sub total		12,040	23,400	-	35,440	58,557
Asset and investment sales		-	-	-	-	-
Sub total		-	-	-	-	-
TOTAL RECEIPTS						
		12,040	23,400	-	35,440	58,557
PAYMENTS						
Staff costs	3	-	19,792	-	19,792	11,690
Events	7	3,097	2,087	-	5,184	17,426
Trustee travel expenses	4	3,382	-	-	3,382	2,812
Project costs		180	10,822	-	11,002	-
Craft Awards		-	1,600	-	1,600	-
Administration costs	2	5,222	-	-	5,222	3,382
Sub total		11,881	34,301	-	46,182	35,310
Asset and investment purchases	9	-	-	-	-	669
Sub total		-	-	-	-	669
TOTAL PAYMENTS						
		11,881	34,301	-	46,182	35,979
NET OF RECEIPTS/ (PAYMENTS) TRANSFER BETWEEN FUNDS						
	7	159	(10,901)	-	(10,742)	22,578
		-	-	-	-	-
TOTAL FUNDS LAST YEAR END						
		18,025	31,889	-	49,914	27,336
TOTAL FUNDS THIS YEAR END						
		18,184	20,988	-	39,172	49,914

STATEMENT OF ASSETS AND LIABILITIES AT THE END OF THE PERIOD

At 30 June 2014		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £	Total to nearest £
ASSETS					
Cash Funds	Cash in CAF account	17,865	20,988	-	38,853
	PayPal	319	-	-	319
Total Cash Funds		18,184	20,988	-	39,172
LIABILITIES		-	-	-	-
TOTAL FUNDS AT 30 JUNE 2014		18,184	20,988	-	39,172

At 30 June 2013		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £	Total to nearest £
ASSETS					
Cash Funds	Cash in CAF account	17,904	31,889	-	49,793
	PayPal	121	-	-	121
Total Cash Funds		18,025	31,889	-	49,914
LIABILITIES		-	-	-	-
TOTAL FUNDS AT 30 JUNE 2013		18,025	31,889	-	49,914

Signed by Chair of trustees on behalf of all trustees

Signature

..... 

Name

..... R WOOD

Date of approval

..... 29/11/14

Notes to the Accounts

1. Accounting policies

a) Basis of Accounting

The Heritage Crafts Association (HCA) currently has gross income of less than £250,000 per annum and so prepares receipts and payment accounts as permitted by the Charities Commission.

b) Incoming resources

All income, donations and subscriptions are accounted for as received by the HCA.

c) Restricted Funds

Restricted Funds are funds which are used in accordance with specific instructions imposed by the donor. Details of the Restricted Funds received by the HCA are provided in Note 6 below.

d) Resources expended

Resources expended are recognised in the period in which they are incurred.

2. Administration Expenses

Administration costs, excluding staff costs are as follows:

	2014	2013
	£	£
Website development	(1,409)	(409)
Public Liability Insurance	(188)	(188)
Stationery	(920)	(306)
Payment processing fees	(368)	(281)
Miscellaneous	(2,337)	(2,182)
Total administration expenses	(5,222)	(3,365)

3. Staff Costs

The HCA is extremely grateful to the Headley Trust and the Tedworth Trust for funding the full time administrator post.

The balance of this restricted funding still to be used is shown in Note 6 below.

4. Trustee expenses

The Trustees of the HCA are all unpaid. Expenses are claimed for travel to committee meetings and other events that they are required to attend. Trustees are also reimbursed for any expenses they incur on behalf of the HCA, these costs are included within Administration costs above.

	2014	2013
	£	£
Trustee travel expenses	<u>(3,382)</u>	<u>(2,812)</u>

5. Friends' membership

As at 30 June 2014 the HCA had 424 members through its Friends scheme (2013: 367 members). A total of £6,629 was raised through the Friends scheme during the year to 30 June 2014 (2013: £4,751).

6. Donations

The HCA is extremely grateful to all our donors for providing this vital funding and support for our work.

a) Unrestricted funds

Unrestricted donations were received from individuals and organisations of £1,189 (2013: £4,285).

b) Restricted Funds

During the year the HCA received and utilised restricted donations as follows:

	The Headley Trust	Tedworth Trust	Radcliffe Trust	Ernest Cook Trust	Heritage Craft Awards ⁽¹⁾	Foyle Foundation	Heritage Lottery Fund	Total
	£	£	£	£	£	£		£
Opening restricted funds at 1 July 2013	18,128	5,000	1,578	6,983	200	-	-	31,889
New funds received	10,000	-	-	-	1,400	5,000	7,000	23,400
Expenses incurred	(19,792)	-	(1,578)	(6,983)	(1,600)	-	(4,348)	(34,301)
Closing restricted funds at 30 June 2014	8,336	5,000	-	-	-	-	2,652	20,988

(1) The HCA would like to thank the Marsh Christian Trust, NADFAS, QEST and an anonymous donor for providing funding for the Heritage Craft Awards.

The grants from The Headley Trust and the Tedworth Trust have been provided to fund the salary of the HCA administrator for two years. This grant will come to an end during 2014-15.

The grant from the Radcliffe Trust was provided to fund the Marketing Workshops which took place in September 2012 in Sheffield and in October 2013 in London.

The grant from the Ernest Cook Trust was provided for a joint project between the Heritage Crafts Association and Farming and Countryside Education to produce teachers' resource packs on countryside crafts. The resource packs were launched in October 2013 and can be found at <http://www.heritagecrafts.org.uk/index.php/heritagecrafts/infoandadvice/item/158-resources-for-teachers>

Donations from the Marsh Christian Trust, QEST and NADFAS have been received to fund the printing of certificates for the Awards for Heritage Crafts for the first five years. The HCA is also grateful to an anonymous donor who provided the £1,000 award for the Maker of the Year. Please visit www.awards.heritagecrafts.org.uk for further details of the Heritage Crafts Awards.

The grant from the Heritage Lottery Fund has been received to develop the HCA online directory which will enhance the experience of members who are craftspeople.

The grant from the Foyle Foundation has been received towards the ladder making project to preserve the skill of wooden ladder making. The HCA has committed £5,000 of matched funding for this project, which will take place during 2014-15.

7. Events

The following key events were held during the period:

	2014 £	2013 £
Spring Conference		
Income	1,474	2,440
Expense	(2,588)	(2,904)
Marketing Workshop		
Income from tickets	1,610	1,376
Expense	(509)	(3,722)
Ideal Home Show		
Donation		10,800
Expense		(10,800)
Total unrestricted income/(expense) from events	<u>(13)</u>	<u>2,809</u>

The Marketing Workshops were also funded via a grant of £5,600 from the Radcliffe Trust as shown in Note 6.

8. Taxation

As a registered charity the HCA is exempt from corporation tax since all income is applied for charitable purposes.

During the year the HCA submitted its second Gift Aid claim and received £883 (2013: £2,053) from HMRC.

9. Asset purchases

During the year the HCA did not make any asset purchases (2013: the HCA purchased a laptop for the use of the administrator for £669).