



The Heritage Crafts Association

President: HRH The Prince of Wales

---

## The Heritage Crafts Association

### Annual General Meeting

*Held via Zoom video conferencing platform*

6.30pm Thursday 10 December 2020

### Minutes of the 12th Annual General Meeting

**Present:** 67 people, 63 of whom were HCA members

**1. Welcome** by the Chair, Patricia Lovett (PL).

**2. Apologies** for absence were received from:

- Angharad Thomas
- Rosemary Hillman
- Susannah Clasen
- Wendy Shorter-Blake
- Lesley Butterworth
- Mark Prescott
- Jennifer Chen
- Catherine Davies
- Judy Cobham-Lowe

**3. The minutes of the 11th AGM held on 20 May 2020**

- Proposed: Jennie Parry
- Seconded: David Clarke
- Approved (with 8 abstentions)

**4. Matters arising**

There were no matters arising from the Minutes.

**5. Annual Report and Financial Statement for the year ending 30 June 2020**

Sarah Kolkman (SK, Treasurer) presented the Financial Statement for the year ending 30 June 2020.

SK highlighted that the income of £101,790 was higher than in the previous year, as a result of several donations to our COVID-19 hardship fund. She noted that expenditure of £95,076 was higher than in 2018/19, the result of paying out over £23,000 through

the Endangered Crafts Fund and some initial grants through the COVID-19 hardship fund. Funds of £115,072 carried over to the following year were higher than at the end of the previous year as the majority of the grants from the COVID fund were made after the year end.

SK noted that income from membership continued to make a major contribution to core costs, explaining that the £20 membership has not been increased since 2014, and the Trustees felt that it was not the right time to increase the fees during the pandemic. However, she added that, if renewing members are able to afford more, a donation at the time of renewal would be greatly appreciated.

The other key sources of income during 2019/20 were grants from trusts, foundations and individual donors. SK highlighted donations to the COVID-19 hardship fund and also expressed particular thanks to the Dulverton Trust for ongoing funding of the post of Endangered Crafts Officer, to Allchurches Trust and the Radcliffe Trust for supporting the Endangered Crafts Fund, the Marsh Christian Trust for funding the HCA Awards, to HRH The Prince of Wales for funding the President's Award for Endangered Crafts, individual donors for funding the COVID-19 hardship fund and the Endangered Crafts Fund, and to Cambridge Precision Ltd for funding the printing of HCA publications and contributing to the cost of holding fundraising events.

SK advised that the cost of salaries remained the main expenditure from unrestricted funds and that all other costs had been kept as low as possible. She confirmed that Trustees do not receive any remuneration but are refunded for their travel costs.

SK advised that priorities in the future will be to continue to diversify the HCA's sources of income and to carefully manage its costs. She noted with thanks the support of HCA members which was critical to the organisation.

PL thanked SK for her report, noting her contribution with much appreciation, and thanked the Finance Officer, Sally Morgan, for her work on the bookkeeping.

## **6. Election of Trustees**

SK chaired the re-election of Trustees: Katy Bevan, Chrissie Freeth, Patricia Lovett, Judit Seymour, Ambrita Shahani-Tuckwell Laura Southall and Robin Wood.

- Proposed: Louise Brown
- Seconded: Veronica Main
- Approved unanimously

## **7. Election of Officers**

SK chaired the election of one Officer: Judit Seymour as Vice-Chair.

- Proposed: Johnny McClue
- Seconded: Katy Bevan
- Approved unanimously

PL congratulated the returning Trustees and thanked Judit Seymour for her ongoing service as Vice-Chair.

## **8. Any other business**

PL thanked the members for their support in enabling the HCA to safeguard and celebrate our rich tradition of heritage crafts. She thanked the staff, Daniel Carpenter,

Mary Lewis, Charlotte Diamond and Sally Morgan for all they do within their part-time hours. She closed by thanking the Trustees for their expertise and service, including through Board meetings and sub-committees.